

Eudora City Commission Meeting  
City Hall – 4 E. 7<sup>th</sup> Street  
Eudora, Kansas  
May 11, 2020  
7:00 pm

Call to Order

Mayor Tim Reazin

Vice Mayor Ruth Hughs participated remotely

Commissioner Jolene Born participated remotely

Commissioner Roberta Lehmann participated remotely

Commissioner Tim Bruce participated remotely

Quorum noted.

Pledge of Allegiance was recited.

Changes or additions to agenda

Mayor Reazin requested the Executive Session be removed from the agenda.

**Mayor Reazin moved the City Commission approve the agenda with the noted change**, motion seconded by Commissioner Hughs, all ayes, motion carried, 5-0.

Consent agenda items

A. Consider minutes of April 27, 2020 Eudora City Commission meeting

B. Consider warrants against the City of Eudora

C. Consider April Fire Department report

**Mayor Reazin moved the City Commission approve the consent items**, motion seconded by Commissioner Bruce, all ayes, motion carried, 5-0.

Public comments

Public comments were invited and none were submitted.

Business Items

A. Consider rescheduling May 25, 2020 City Commission meeting to Wednesday, May 27, 2020

**Mayor Reazin moved the City Commission reschedule the May 25, 2020 City Commission meeting to Wednesday, May 27, 2020**, motion seconded by Commissioner Lehmann, all ayes, motion carried, 5-0.

B. Consider sign permit application from Eudora School District

Manager Matite stated USD 491 submitted a sign permit application to display the pictures of the graduating seniors. Portable display signs are prohibited by Eudora City Code. Since the sign is prohibited, USD 491 staff requested permission from the Governing Body to be allowed to display the sign in Gene Heartland's Food parking lot. This location is different from the application information. Staff recommends USD 491 have formal permission from the property owner if the sign is not displayed on school property. There is no cost associated with the permit. The sign will be displayed from Thursday to Sunday.

**Commissioner Hughs moved the City Commission approve issuing a sign permit for the proposed portable display sign with the following condition: If the location of the sign is not on property owned by USD 491, permission is obtained from the impacted property owner and the property owner's signature is placed on the permit application**, motion seconded by Mayor Reazin, all ayes, motion carried, 5-0.

C. Consider 2019 Annual Report

Management Intern Jeff Rhodes participated remotely and presented the 2020 annual report. Rhodes was thanked by the Commission for the report.

D. Consider results and recommendation of the brush disposal service pilot program

Public Works Director Boyd explained the second pilot program was four months long beginning in December of last year. City staff members monitored traffic and logged the details of each visit during this time frame. Staff was only able to burn once, May 6<sup>th</sup>, and the cost of this burn was included in the daily cost totals. Boyd recommended extending the pilot program through the spring, summer and fall months to receive an accurate idea of what the community use will be. It was decided the brush facility would be open from 8:00 am to 12:00 pm on the first Saturday of the month through November except for July which was postponed until July 11<sup>th</sup>.

Mayor and City Commission Comments

**Mayor Reazin** informed the Commission the owner of Gambino's Pizza is going to rent an inflatable screen and host a movie night for the senior class.

**Commissioner Bruce** thanked the fire department, Chief Keiter and Manager Matite for the drive by birthday wishes.

**Commissioner Hughs** – No comment.

**Commissioner Born** – No comment.

**Commissioner Lehmann** – No comment.

City Manager and Staff Comments

**City Manager Barack Matite** commented on Wednesday the city and the chamber will host a webinar on CDBG funding that cities can apply for. The city will work with grant administrator Brett Waggoner to work with the city to apply for the funding. The city will work with small businesses in Eudora that might be interested in receiving grant funding. Businesses with five or fewer employees are eligible for up to \$25,000. Businesses with between six and fifty employees are eligible for up to \$35,000.

**Director of Public Works Branden Boyd** attended the meeting remotely and commented Remco should be finishing up clearing Nottingham. The milling of the parking lot at Nottingham will begin on Friday depending on weather. The Winchester waterline construction currently is at West Elementary on Winchester Road. The contractors of last year's mill and overlay project will be returning for some punch list work next week.

**Police Chief Wes Lovett** did not attend meeting.

**Fire Chief Ken Keiter** did not attend meeting.

**Parks & Recreation Director Sally Pennington** joined the meeting remotely and asked for questions regarding the reopening of the Parks & Recreation Departments. EABSA has a tentative plan to start season in June but will make a final decision soon.

**City Clerk Pam Schmeck** asked for questions regarding the reopening plans for city hall. The biggest change is the limitation of the number of people allowed in the lobby.

**Mayor Reazin moved to recess for Nottingham Project: Infrastructure Cost and Financing work session,** motion seconded by Commissioner Lehmann, all ayes, motion carried, 5-0.

Work Session

A. Nottingham Project: Infrastructure Cost and Financing

Manager Matite stated the Nottingham Development Team has received estimates of the cost to improve Church Street. Staff has updated the budget and can now show what the overall cost of the project will be. Jack Ryan-Feldman of bakertilly outlined the two scenarios for the out-laying years. Don Comprise and Michael Comparato attended the meeting remotely. If the city needs to close the gap between the revenue and the debt staff can talk to Douglas County for an extra revenue source to capture that one percent. The addition of Church Street improvements added approximately \$2M to the project. The consensus of the Commission was to improve Church Street with Phase 1 of the Nottingham Project. The ¾ cent sales tax and the 4 mil fund may have to be used to close the gap. Staff will work to bring necessary documents to the Commission for approval.

Mayor Reazin brought the meeting to order at 8:25 pm.

**Commissioner Bruce moved to adjourn,** motion seconded by Commissioner Lehmann, all ayes, motion carried, 5-0.

Meeting adjourned at 8:26 pm.



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Tim Reazin, Mayor



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Pam Schmeck, City Clerk