

Eudora City Commission Meeting
City Hall – 4 E. 7th Street
Eudora, Kansas
April 13, 2020
7:00 pm

Call to Order

Mayor Tim Reazin

Vice Mayor Ruth Hughs participated remotely

Commissioner Jolene Born participated remotely

Commissioner Roberta Lehmann participated remotely

Commissioner Tim Bruce participated remotely

Quorum noted.

Pledge of Allegiance was recited.

Changes or additions to agenda

Mayor Reazin requested the Executive Session be removed from the agenda and added Business item B. Consider Community Development Block Grant Downtown Commercial Rehabilitation Application Summary for 714 Main Street.

Mayor Reazin moved the City Commission approve the agenda with the noted changes, motion seconded by Commissioner Hughs, all ayes, motion carried, 5-0.

Consent agenda items

- A. Consider minutes of March 23, 2020 Eudora City Commission meeting
- B. Consider warrants against the City of Eudora
- C. Consider March Police Department report
- D. Consider March Fire Department report

Mayor Reazin moved the City Commission approve the consent items, motion seconded by Commissioner Bruce, all ayes, motion carried, 5-0.

Public comments

Public comments were invited and none were submitted.

Business Items

- A. Consider First Impressions Program application

Douglas County Extension Office Executive Director Marlin Bates attended the meeting remotely and explained the program is a voluntary program and dozens of cities across the state have participated. K-State facilitates the program by accepting applications and identifying peer communities. Once a peer community is chosen, a group of Eudora citizens will travel to the other community and answer questions that are supplied by the program. Likewise, citizens from the other community will visit Eudora and answer those same questions. Bates invited the Commissioners to be a part of the program. The results from the peer community will be presented at a public meeting. The program will be deployed later in the year to allow time for communities to recover from the stay at home order. The application must be supported by the Governing Body and signed by the Mayor before it can be submitted to K-State Research & Extension's First Impressions Program.

Commissioner Bruce moved to authorize the Mayor to apply for the First Impressions Program through K-State Research & Extension, in partnership with the Eudora Chamber of Commerce and Eudora Convention

& Visitors Bureau and to submit such application, motion seconded by Commissioner Hughs, all ayes, motion carried, 5-0.

B. Consider Community Development Block Grant Downtown Commercial Rehabilitation Application Summary for 714 Main Street

Assistant Manager Herring explained this item is an oversight from a business item at the last Commission meeting. During the March 23rd meeting, the City Commission held a public hearing and executed a number of documents related the CDBG commercial rehabilitation application for 714 Main Street by GW Weld. This is a new requirement and was overlooked.

Mayor Reazin moved to authorize the Mayor execute the application summary form for the application of the Community Development Block Grant Commercial Rehabilitation project located at 714 Main Street, motion seconded by Commissioner Bruce, all ayes, motion carried, 5-0.

Mayor and City Commission Comments

Mayor Reazin thanked the Governing Body for enduring the new normal in meetings. He thanked staff and everyone listening remotely for taking the COVID-19 situation seriously.

Commissioner Bruce – No comment.

Commissioner Hughs appreciated city staff for continuing city services as usual and getting the meeting set up for remote access.

Commissioner Born – No comment.

Commissioner Lehmann commented a citizen called her concerned with public works employees riding in the same truck. She talked with Manager Matite before responding to the citizen. She questioned the need for tape around the playgrounds.

City Manager and Staff Comments

City Manager Barack Matite thanked the Commission for working with staff in preparing for the remote meeting. Staff will work out any kinks and we will get through it.

Assistant City Manager Leslie Herring joined the meeting remotely and commented she is exiting the city to take a position in the City of Westwood as their Chief Administrative Office/City Clerk. Her last with the City of Eudora will be May 1st and will start her new job on May 4th. She has appreciated working with the City of Eudora over the last four years and the experience she has gained. She is proud of how staff has responded to the COVID-19 and Matite's leadership during the pandemic.

Director of Public Works Branden Boyd joined the meeting remotely and explained public works employees are being as safe as possible but occasionally there's the need to be closer than recommended. There has been a water main break and sewer back up problems that has required more than one employee to respond at the same time. Masks will be delivered tomorrow which employees will begin to wear. They are currently wearing gloves. They are practicing social distancing as much as possible.

Police Chief Wes Lovett did not attend meeting.

Fire Chief Ken Keiter did not attend meeting.

Parks & Recreation Director Sally Pennington joined the meeting remotely and commented the department is doing what they think is necessary to keep the citizens out of the playgrounds. She doesn't think putting up tape around the playgrounds would keep anyone out. She is in contact with other Parks & Recreation professionals and they have conflicting ideas of what can be done to keep people from going to the playgrounds. She offered to put up tape but was told it wasn't necessary. The Commissioners are pleased with what she is currently doing.

City Clerk Pam Schmeck commented since the Commissioners were attending the meeting remotely, the Commissioners should expect to see their mail delivered by the United States Postal Service. Staff is working on the COVID-19 payment contract policy for utility billing. It should be ready to present at the next meeting.

Mayor Reazin moved to recess for a Nottingham Development – Request for Information from Monarch work session, motion seconded by Commissioner Hughs, all ayes, motion carried, 5-0.

Work Session

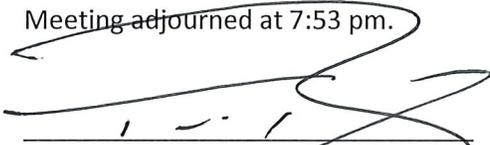
A. Nottingham Development – Request for Information from Monarch

Manager Matite introduced Vieste, LLC representatives, Michael Comparato and Don Currise who joined the meeting remotely. During the last Commission meeting, the Governing Body requested more information on Monarch Build and their participation in the Nottingham development team. Mr. Comparato and Mr. Currise supplied information on Monarch Build relating to Nottingham project including their CMAR experience, approach to the project and pricing. Staff is still working on the scope of work which will be presented at a later date along with more details on other aspects of the project.

Mayor Reazin brought the meeting to order at 7:52 pm.

Mayor Reazin moved to adjourn, motion seconded by Commissioner Lehmann, all ayes, motion carried, 5-0.

Meeting adjourned at 7:53 pm.



Tim Reazin, Mayor



Pam Schmeck, City Clerk